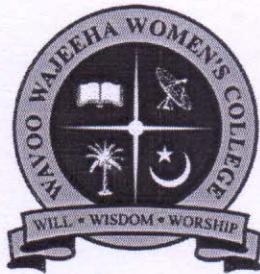




**WAVOO WAJEEHA WOMEN'S COLLEGE**  
**OF ARTS AND SCIENCE, KAYALPATNAM**  
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)  
Run by Wavoo SAR Educational Trust  
(Minority Institution)

**INTERNAL EXAMINATION CELL**  
**ANNUAL REPORT 2019-2020**



## WAVOO WAJEEHA WOMEN'S COLLEGE

### OF ARTS AND SCIENCE, KAYALPATNAM

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

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(Minority Institution)

## ANNUAL REPORT FOR THE ACADEMIC YEAR 2019-2020

### Constitution of Examination Cell

The examination cell is constituted with one Exam Cell co-ordinator and the supporting staff members from various departments.

### Exam Cell Members for 2019-2020

S.No	Name	Designation
1	Dr. R.C. Vasuki (Chief Superintendent)	Principal
2	Dr.S.Angel Latha (Coordinator)	Assistant Professor of Tamil
3	Miss. K. Bala Eswari	Assistant Professor of English
4	Mrs. G.Jeyalakshmi	Assistant Professor of Tamil

### Duty of the Cell

- Preparation of rules and regulations to conduct the internal examination
- Preparation of question papers for common course
- Distribution of question papers to the departments
- Preparative work for invigilation
- Monitoring work during examination
- To send time table through college app
- All other incidental matters associated with conduct of internal test.

### Internal Examination Schedule for the Academic Year 2019-2020

The following procedures are adopted for conducting the internal exam

## **NOTICE**

This is to bring to your kind notice that, the Second Internal Test for UG and PG Students for the academic year 2019 - 2020 (Even Semester) will commence from 24-02-2020 to 27-02-2020.

S. Angel Latha  
IEC Coordinator

R. C. Vasuki  
PRINCIPAL

PRINCIPAL  
WAVOO WAJEEHA WOMEN'S COLLEGE  
OF ARTS AND SCIENCE  
Tiruchendur Road, Kayalpatnam - 628 204.  
Thoothukudi Dist., Tamil Nadu.

**Date: 12.02.2020**

The total number of units in each course shall be divided proportionately into three slots.

The duration for internal exam is one hour. Two exams shall be conducted per day (Time: FN: 9.30 A.M – 10.30 A.M & AN: 2.00 P. M - 3.00 P.M)

The question papers for both UG and PG are prepared by the concerned staff members in prescribe word format. HOD's of all departments should hand over the question papers to the Examination Cell

III CIA will be conducted through Department wise due to practical examination

A ruled answer sheet with four pages will be issued for each test, as similar to University Examination Booklet. If necessary addition sheets will be given to the students

No student will be allowed to enter into the exam hall after 10 minutes from the commencement of the examination. They are not allowed to leave the exam hall before the end of the exam

#### Examination Schedule for the year 2019-2020

##### Odd Semester

S.No	Internal Test	Class	Date
1	I Internal	UG and PG	29-07-2019- 01-08-2019
5	II Internal	UG and PG	03-09-2019- 06-09-2019
6	III Internal	UG and PG	10-10-2019- 14 -10-2019

##### Even Semester

Sl.No	Internal Test	Class	Date
1	I Internal Test	UG and PG	27-01-2020- 30-01-2020
2	II Internal Test	UG and PG	24-02-2020- 27-02-2020
3	III Internal Test	--	Nil

Due to Pandemic, the Exam Cell conducted only two Internal Exams in the Even Semester.

S Angel Leatha

IEC Coordinator

R. C. Vasuki

PRINCIPAL

PRINCIPAL  
WAVOO WAJEEHA WOMEN'S COLLEGE  
OF ARTS AND SCIENCE  
Tiruchendur Road, Kayaipatnam-628 204.  
Thoothukudi Dist., Tamil Nadu.

## **NOTICE**

This is to bring to your kind notice that, the First Internal Test for UG and PG Students for the academic year 2019 - 2020 (Odd Semester) will commence from 29-07-2019 to 01-08-2019.

S. Angel Latha  
IEC Coordinator

R. C. Vasuki  
PRINCIPAL

PRINCIPAL  
WAVOO WAJEEHA LADIES' COLLEGE  
OF ART & SCIENCE  
Tiruchendur Road, Thoothukudi, Tamil Nadu - 628 204.

**Date: 18.07.2019**

## **NOTICE**

This is to bring to your kind notice that, the First Internal Test for UG and PG Students for the academic year 2019 - 2020 (Even Semester) will commence from 27-01-2020 to 30-01-2020.

S. Angel Latha  
IEC Coordinator

R. C. Vasuki  
PRINCIPAL

PRINCIPAL  
WAVOO WAJEEHA WOMEN'S COLLEGE  
OF ARTS AND SCIENCE  
Tiruchendur Road, Kayalpatnam-628 204.  
Thoothukudi Dist., Tamil Nadu.

**Date: 20.01.2020**

## **NOTICE**

This is to bring to your kind notice that, the Second Internal Test for UG and PG Students for the academic year 2019 - 2020 (Odd Semester) will commence from 03-09-2019 to 06-09-2019.

S. Angel Lathe

IEC Coordinator

R. C. Vasuki

PRINCIPAL

PRINCIPAL

WAVOO WAJEEHA WOMEN'S COLLEGE

OF ARTS & SCIENCE

Tiruchendur Road, Virudhapatnam - 628 204.

Thoothukudi Dist., Tamil Nadu.

**Date: 21.08.2019**

## **NOTICE**

This is to bring to your kind notice that, the Third Internal Test for UG and PG Students for the academic year 2019 - 2020 (Odd Semester) will commence from 10-10-2019 to 14 -10-2019.

*S. Angel Latha*

**IEC Coordinator**

*R. C. Vasuki*

**PRINCIPAL**

**PRINCIPAL**  
WAVOO WAJEEHA WOMEN'S COLLEGE

OF ARTS AND SCIENCE

Tiruchendur Road, Kayalpatnam-628 204.

Thoothukudi Dist., Tamil Nadu.

**Date: 26.09.2019**